

LORETO NEDLANDS



AGENDA: P&F MEETING

Wednesday 12th August 2020

7.00pm – Loreto Nedlands Staff Room & Zoom Video Conference

1. Welcome and Opening Prayer
2. Apologies
3. Presidents Report
4. Principals Report
5. Treasurers Report
6. General Items
 - 6.1. World Teachers Day Morning Tea – Lucy, Toni and Renata (asking \$300)
 - 6.2. Contribution to school for purchase of video/tv set up in staffroom (facilitate Zoom meetings)
 - 6.3. Family Fun Day – End of Year Christmas Gathering (similar to Welcome Picnic Style with Christmas Carol singing from the children).
 - 6.4. Second Last Day Term 4 Kid Fun Day Activity – Provide an afternoon activity then have coffee and ice cream van on site from 3 pm.
 - 6.4.1. Mud Adventures
 - 6.4.2. Bounce Castles
 - 6.5. Fundraising
 - 6.5.1. School Disco – Theme, Neon
 - 6.5.2. Containers for change – Paul
 - 6.5.3. Book Club – Fortnightly Book Orders
 - 6.5.4. Christmas Market – School/Class Tea Towels, volunteers
 - 6.6. COVID 19 – Supporting the community
 - 6.6.1. With Victoria going into Stage 4 Lock downs and children being home schooled for the next 6 weeks, can we do something with Victoria Loreto school children to lift spirits (Year 6 are currently doing “pen pals”)
7. General Questions / Discussions

LORETO NEDLANDS

RECORD OF MINUTES

P&F MEETING

12th August 2020

7:00pm Staff Room



Attendance				Attendee/ Apologies
TH	Rika Andreas	School Principal		Attendee
AC	Andrea Coad	President		Attendee
JR	Jen Roughan	Vice President		Attendee
EC	Erica Cogan	Secretary		Attendee
HM	Hema Michell	Treasurer		Attendee
KF	Paul Whitehouse	General Committee		Attendee
AM	Anita Moulin	General Committee		Attendee
LJ	Leanne Jeffries	General Committee		
CR	Charles Reutens	General Committee		Attendee
AB	Alex Burgess	Class Rep Coord/ PP		Attendee
SH	Sarah Hawkins	Kindy		
TC	Toni Cairns	Vice President		Attendee
JK	Jane Kane	Kindy		
FP	Fiona Prior	Pre-primary		
AA	Anton Avila	Year 1		
WC	Wei Chui	Year 1		
EVT	Erin Van Turnhout	Year 2		
KS	Kerry Smart	Year 2		
LKO	Lauren Kiebler O'Connor	Year 2		
SO	Shauna O'Connell	Year 3		
ND	Natalie DeFelice	Year 3		
BR	Brooke Rubino	Year 4		Attendee
NK	Natai Krahe	Year 4		Apologies
VS	Vicky Stevens	Year 5		
AB	Alana Boylson	Year 5		
MN	Maria Nathania	Year 6		

SWC	Sarah West-Christou	Year 6		
MC	Monica Cooper			Attendee
SMG	Sarah Mc Glue			
CP	Claudia Pal			
JM	Jane Millar			
JK	Joanna Kretowicz			Attendee
RO	Renata Ogilvie			Attendee
LMK	Luisa McKay			
JR	Jane Ratneser			
CW	Chris Wilshire			
AF	Ainslee Ferraris			
LS	Liesl Strachan			
DS	Derek She			
LB	Lucy Brett			
LW	Laura Willox			
COM	Claire O'Malley			Apologies
OB	Olivia Burr ridge			
CM	Carolyn Mann			
AL	Andy Lambert			Attendee
LL	Lisa Ligovich			Attendee

1. Welcome and Opening Prayer

Lord,

Look lovingly on this group gathered here.

During this meeting, as we discuss and deliberate on issues of importance to this school, help us to be guided by you Spirit.

May we be wise in our discernment, balanced in our judgment, fair in our decision and visionary in our planning.

Though we may, at times, have differing views, may we listen to one another and be guided by our common goals.

May we always be mindful in our words and actions of what is best for all children in our school.

We ask this through Christ our Lord,

Amen

2. Apologies

Claire O'Malley and Natai Krahe

3. Presidents Report

Welcome to Term 3. How lucky have we been to be able to have more freedom and involvement with the school. The P&F is looking forward to a fun Term 3 and second half of the year.

I hope everyone enjoyed getting a chance to chat with Rika at the morning tea functions during the last weeks of Term 2. It was a lovely way for Rika to meet the parents of the school children.

Thank you to Alana Boylson who did a fantastic job at the end of Term 2 in arranging close to 190 placemats to be sent out to our elderly community in nursing homes. I am confident the placements are still bringing much needed smiles to many faces today.

How fantastic was the Cross Country. It was wonderful to see so many faces back on school grounds. I for one was very happy and proud to have my children involved in such a fun event and being a part of a supportive school community. Thank you to Mr Boxsell, Mr Corbett and all the teachers for a wonderful morning.

On Friday 31st July Darrilyn Hunter finished up after 14 years at Loreto Nedlands. On behalf of the school community the P&F presented her with a lovely bottle of champagne, a gift voucher for Keturah Day Spa and a thank you card. Thank you Darrilyn for all your contributions to the school and the P&F. We wish you happiness in all your future endeavors.

Thank you to the Year 5 and Year 6 parent group who did an amazing job with the sausage sizzle last week. The kids loved having a special mid week treat and parents enjoyed not making lunches. After feedback from the Year 5 & 6 parent group Liz has brought the Flexi schools order close day forward to the Monday so she has time to sort lists into class groups. This will make it easier to set aside special orders, class year distribution and handing orders over the children. Our next sausage sizzle, on Wednesday 2nd September, will be run by Pre Primary and Year 2.

Don't forget to grab yourself a morning coffee tomorrow from our amazing coffee van at the Webster Street entrance.

4. Principals Report

2020: Loreto Schools Australia Year of "Verity".

Verity

Verity is having integrity and truth, particularly the truth of who we are and what gives meaning to our lives - a truth that centres fundamentally on the mystery of God.

EMPOWERED AND INSPIRED FOR EXCELLENCE

Next Tuesday, the Leadership Team will attend the Leaders Forum Roadshow. Pre COVID a Leaders Forum was usually held once a term to provide Principal's and their leadership teams the opportunity to gather. As with all things, the forum will be presented differently. Principals are gathering together in smaller numbers within their regions. Key topics will be Quality Catholic Education – autonomy, governance and improvement context and Innovation and Opportunity – our shared learning from educating through COVID-19.

I would like to wish all our students the very best at the Interschool Cross Country competition. I would also like to note that moving forward written criteria and guidelines will be put in place to ensure that the selection process is fair and transparent.

Teachers have been busy looking at data this week during our Professional Learning Community. Our Early Years Teachers are focusing on the National Quality Standards during their Professional Learning Communities.

I want to gain some feedback from parents about Year Three students and BYOD. Moving forward I am currently reflecting and seeking input on whether we should commence BYOD for Year Fours rather than Year Three.

The meeting attendees provided some feedback on their perspectives on utilizing BYOD, with a majority of junior school parents supporting the delay of BYOD to year 4, and a few upper school parents also outlining their both positive and negative experiences related to BYOD.

I have also received lots of positive feedback about Fun Fridays. However, I am also receiving feedback that it's becoming a bit much to have each Friday. The staff are happy to hold this week's Fun Friday and then move to once a term Fun Friday's in the future. Parent feedback tonight is sought.

The meeting attendees confirmed that typically Fun Fridays have been enjoyed by the children, there has been an extra load placed on parents, so it would be preferred to shift to an occasional rather than a frequent event.

SPIRIT OF MARY WARD

This morning I attended mass in the Chapel with the Year Six class. It was lovely to have the opportunity to celebrate mass with the leaders of our school.

Preparation for Mission Week will soon begin. I understand it is a fabulous day and a very successful fundraiser for our Mission focus which is the Brickfield Project in India.

SERVICE TO OTHERS

Our Year Six Pastoral Care Committee is currently focusing on Project Compassion Drive. They are also writing letters to our Year Six students from Loreto Toorak in which they are providing them with words of encouragement and letting them know we are thinking of them.

I am happy to announce that the Father's Day Breakfast and mass will go ahead on 4th September 8:15am in the LPAC. The school is happy to organize the Coffee Van if the P&F wish.

5. Treasurers Report

Report not provided – to be issued when available.

6. General Items

a. World Teachers Day Morning Tea

Lucy, Toni and Renata would like to host the World Teachers Day Morning Tea. They requested @\$300 to hold a high tea for the staff on Wednesday 5th October afternoon. It was approved in the meeting.

b. Contribution to school for purchase of video/tv set up in staffroom

50/50 of split costs has been proposed with the school budget and P&F. The product Rika has suggested would require \$5,000 from P&F. The P&F meeting group raised concerns that this seemed costly. Rika to

revert with final costs and P&F to make decision on contribution, bearing in mind expected utilization by P&F group.

c. Family Fun Day

An end of year Christmas gathering/ Carols evening was proposed, similar to Welcome Picnic Style with Christmas Carol singing from the children, which could also be potentially combined with the end of year evening assembly with carols. Feedback was the meeting group was mixed, with some agreeing that the latest end of year event was flat, others enjoyed the short format and felt that it was not a good time for further events. It was agreed that class specific events would be organized where appropriate/ desired.

Rika agreed to look into parent alcohol usage at school based events under certain guidelines, e.g. responsible consumption and no glass.

d. Second Last Day of Term 4 - Kids Fun Activity Day

It was suggested that a school wide kids fun activity day could be organized in lieu of individual class celebrations, with bouncy castles to be set up on the school oval. The second last day was suggested to account for families heading to Matilda Bay on the last day of term. A quote of \$1,524.00 for four castles for 2 hours including support staff and insurance. The P&F meeting group agreed to proceed, with the excursion levy being used if funds were available.

e. Father's Day

It was agreed by the P&F meeting group that Father's Day Activity (Friday 4th September) Coffee Van and pastries should proceed as per previous years. P&F to provide pastries and cover coffee van costs (is this same as previous years). Expected \$500 budget, agreed to be split 50/50 with school and P&F. Given the feedback from last year is coffee orders took too long, Renata to organize for a suitable vendor to participate from 8-8:45am that day.

f. Grandparents Day Morning Tea

It was agreed to proceed with a Grandparents Day morning tea in Term 4 despite some uncertainty due to COVID 19, given the minimal outlay and how well it has been received by the grandparent community. Rika to relay feedback provided by the P&F meeting group that it would be highly preferable that all classes are included in the grandparents day performance schedule, with classes to be combined if necessary and orchestra/ choir performances preferred over solo recitals. The prior year organizational approach including allocation of responsible year groups to be followed again this year.

g. School Disco – Friday 23rd October

Paul provided an update, Year 6 have decided on neon theme. Approval was given by the P&F meeting group for hire of a black light for approx. \$60, Year 3 to be included in senior school disco group. Chill out zone for junior and senior included last year and should be repeated. Class representatives to make a request for 1-2 further coordinators required up front, closer to the time volunteers to be identified to help on the night. Ticket cost agreed as \$15 in line with 2019.

h. Environmental initiatives

Containers for change – Paul provided an update that for WA, containers for change goes live on 1st October. Paul to revert with cost of purchasing a bin versus a bin service for P&F consideration. Greenbatch contract - Rika to follow up to determine what is included under existing contract.

i. Book Club – Fortnightly Book Orders

Andrea provided an update that all is confirmed with scholastic and book orders will be made available in the coming weeks. Class representatives to seek extra volunteers to help Andrea and Denise with sorting orders and classroom distribution. It was agreed that a fortnightly link to be provided in newsletter and/or on the school website.

j. Christmas Market

It was agreed that it was great evening last year and worthwhile holding again. Last year the Christmas market and crazy camel orders raised @\$2,400. Date proposed for 20th or 27th November. Volunteers still sought to help with the organizing and running of this year's Christmas market, with 6-8 required in total. Monica and Jo have agreed to help, further volunteer's to be sought from class reps.

It has been suggested that this year we have a class tea towel with a drawing and name of each child in the class. Rika to relay the guidance for teachers to choose Christmas theme.

[Post meeting note: Year 4/5/6 Father's trip planned for 20th November, so market to be held on 27th November]

k. COVID 19 – Supporting the community

With Victoria going into Stage 4 Lock downs and children being home schooled for the next 6 weeks, the P&F meeting group discussed what further could be done to support Victoria Loreto school children to lift spirits (Year 6 are currently doing "pen pals"). Suggestion made by Rika that a note to be shared from P&F committee to P&F committee.

l. Sundowner event to welcome Rika

It was suggested that the sense of school community had dwindled, partly as a result of COVID-19 and recent changes at the school. It was agreed by the P&F meeting group that a Spring sundowner be held officially welcome Rika to the school for 6-8pm 11th September. Anita and Alex volunteered to lead the organization of the event.

m. Adherence to school policy and guidelines

In response to feedback provided by the P&F meeting group, Rika agreed to provide a reminder that adherence is expected to school policy and guidelines, specifically with respect to compliance with school uniform and treats not being provided inside the school grounds, even after school hours.

Meeting closed 8:40pm.