

Loreto Nedlands

Student ICT

Acceptable Use Policy 2017



As a student of Loreto Nedlands using the ICT facilities, BYOD and network you must remember that this is a privilege and not a right. You are being asked to accept an important responsibility that comes with having access to the computer network and Internet. This includes the use of Web 2.0 Technologies such as blogs, wikis, educational based social networking sites, collaboration sites and posting of student works. All login/password information provided by Loreto Nedlands may only be used for teacher directed activities.

Acceptable use includes the following:

- ◆ following teachers' instructions
- ◆ accessing only the information the teacher has agreed to
- ◆ being polite and courteous when emailing
- ◆ seeking the teacher's permission before sending emails
- ◆ researching information for a topic or assignment given by the teacher
- ◆ correctly acknowledging the work of others according to Copyright laws
- ◆ respecting the privacy of others including other students and staff members
- ◆ informing the teacher if you are concerned that you have accidentally accessed inappropriate material
- ◆ handling all ICT equipment with care.

Unacceptable use includes the following:

- using ICT without permission or without supervision by a teacher
- visiting any site that has not been approved by the teacher
- using the Internet to access offensive or inappropriate information
- interfering with emails or files belonging to others
- downloading anything without the teacher's permission
- sending photographs without the permission of a parent/teacher
- sending anything without the teacher's permission
- sending or receiving a message which has a false name or has used another's name without permission
- sending an email to bully, frighten, annoy or upset a person.

In the circumstance where the regulations are broken, firm and reasonable action will be taken.

Parent Support

Parents are encouraged to fulfil their role in the partnership by supporting the School's endeavours to educate students in the correct manner of Internet use. The parents/carers of each student are requested to read and discuss this with your child. Please complete and return the form below.

Student Agreement

I have read and understood these terms and conditions. I agree to uphold them.

Student's signature: _____ Date: _____

I have discussed the above terms and conditions with my child and give permission for my child to use ICT at Loreto Nedlands.

Parent's signature: _____ Date: _____